

**Punjab Public-Private Partnership Authority
P&D Board, Government of Punjab**



**TENDER DOCUMENT
For
PROVISION OF INTERNET SERVICES
(Technical Proposal)**

Tender # PPP/2021-22/02

Date of Submission / opening of technical proposals:

Receipt of Tenders:

04-10-2021 till 11:00 AM

Opening of Tenders:

04-10-2021 at 11:30 AM at

PPPPA, Cricket House, 20-A Shadman Jail Road,
Lahore.



Sign & Stamp of bidder

PUNJAB PUBLIC PRIVATE PARTNERSHIP AUTHORITY, PLANNING & DEVELOPMENT BOARD,
GOVERNMENT OF PUNJAB
CRICKET HOUSE, 20-A Shadman Colony, Jail Road, Lahore
Phone # 042-99206425

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Important Note:

Bidders must ensure that they submit all the required documents indicated in the Bidding Documents without fail. Bids received without, undertakings, valid documentary evidence, supporting documents and the manner for the various requirements mentioned in the Bidding Documents or test certificates are liable to be rejected at the initial stage itself. The data sheets, valid documentary evidences for the critical components as detailed hereinafter should be submitted by the Bidder for scrutiny.

Applicability of Punjab Procurement Rules, 2014

This Bidding Process will be governed under Punjab Procurement Rules, 2014, as amended from time to time and instructions of the Government of the Punjab received during the completion of the project.

Convener Procurement Committee

Punjab Public Private Partnership Authority,
Cricket House, 20-A Shadman Colony, Jail Road
Lahore.

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Public Private Partnership Authority (*hereinafter referred to as "PPPPA"*), Planning and Development Board, Government of the Punjab, intends to procure services of Internet Services from a reputed Internet Service Provider (ISP) for a period of six (06) months **extendable on existing terms and conditions subject to satisfactory performance, requirement.** In this regard PPPPA invites sealed bids from eligible and experienced firms/companies (*hereinafter referred to as "Bidder"*).

General:

- 1.1 Any offer not received as per terms & conditions of the tender documents will not be considered. No offer shall be considered if:
 - a) received without bid security.
 - b) received after the prescribed submission date and time.
 - c) not signed & stamped by authorized person on each page of tender document.
 - d) the offer is ambiguous
 - e) the offer is received by fax or e-mail
 - f) the offer is from a black listed firm
 - g) bid has a shorter validity than required
 - h) the bid is not conforming to the requirements in the tender documents
 - i) the bid has additional terms & conditions added by the bidder
 - j) any conditional offer
 - k) any un-authorized dealer/dealerships/firms/companies
 - l) bid is quoted other than the financial proposal format attached at **Annex-C**.
- 1.2 Only authorized firms/companies as mentioned in **Annex-A** are eligible to participate in the tender and also who fulfill all terms and conditions of this tender document.
- 1.3 Bids should remain **valid** for a period of **90 days starting from the date of the opening of tender** and should be quoted in Pak Rupees only.
- 1.4 The cover envelop must indicate particulars of tender and date of opening. The envelope must be properly sealed.
- 1.5 Work order(s) will be issued to technically and financially responsive, lowest evaluated bidder as per details in **Annex-A, Annex-B and Annex-C** and who fulfill all terms and conditions of this tender document (Least Cost Method).
- 1.6 The bidder must indicate their National Income Tax No. / Sales Tax No.
- 1.7 Offered rates will be on the basis of complete monthly services package.
- 1.8 Work order will be issued by PPPPA after the approval of Competent Authority.
- 1.9 PPPPA reserves the right not to award or cancel the tender without assigning any reason.
- 1.10 The bidder shall abide by all relevant laws enforced by the Government.
- 1.11 Any type and kind of litigation shall be the sole responsibility of firm/company. PPPPA shall not be assisting or be a party in this regard.
- 1.12 Concealment of facts will be sufficient reason for disqualification.

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2. Time Period For Provision of Internet Services by Bidder:

Successful bidder will have to provide internet services to Punjab PPP Authority within 10 days starting from the date of issuance of work order/service order.

3. Extension in Service Delivery Period/Date:

In special circumstances, request for extension of time period may be considered by the Chief Executive Officer (CEO), Punjab PPP Authority on the written request of the firm/company before the target date. The right to extend the target date is the sole discretion of the CEO who is competent to either accept or reject the request of bidder without assigning any reason.

4. Failure In Execution of Assignment:

4.1 In case, bidder fails to execute the contract in accordance with the terms & conditions laid down in the tender document, bid security will be forfeited/encashed.

4.2 PPPPA will not be responsible for any direct/indirect costs or expenses incurred by the bidders in connection with provision of security services.

5. Payment to the Firms/Companies

5.1 Payment will be made through crossed cheque to the bidder against monthly invoice submission and its verification by Deputy Director General (Administration) / Deputy Director General (Funds) / Information Technology Specialist Punjab PPP Authority.

5.2 No payments will be paid in advance. Partial payments will not be made.

6. Bid Security:

6.1 Bid security for procurement of security services will be **05%** of the estimated price. Bid security must be attached **only with the Financial Proposal** and should be in the form of Pay Order / Bank Draft / CDR from a scheduled bank in favor of **Punjab Public Private Partnership Authority, Planning & Development Board, Government of the Punjab.**

The bidder shall furnish the bid security as under for one or more LOTs for which bidder wish to participate:

Sr. No.	Description	Estimated Cost of Procurement	Bid Security (5%)
1.	Provision of Internet Services for a period of six (06) months	600,000/-	30,000/-

6.2 Bid security of unsuccessful bidders shall be returned on expiry of the grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later; If the disqualified or non-responsive bidder submits an affidavit, through an authorized representative, to the effect that he is satisfied with the proceedings of the procuring agency,

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completion and successful delivery of Purchase Order (PO). Performance Guarantee shall be retained till contract period.

- 6.3 The bid security shall be forfeited if:
- The offer is withdrawn, amended or revised.
 - Does not provide Internet services within the prescribed time.

7. Deduction of Taxes:

Any taxes (if applicable) will be deducted while making payment as per Government Rules / Instructions/ Notifications/ SROs etc. Bidder will be responsible for the payment of duties, levies and any other type of taxes/government fees.

8. Dispute:

In case of any dispute before or after the execution of contract, matter will be resolved as per PPR Rules 2014.

9. Technical Evaluation Criteria:

The detailed technical evaluation criteria (PASS/FAIL criteria) is given at Annex-A.

10. Financial Evaluation Criteria:

- 10.1 The Financial Bids will be opened in presence of bidder(s) / representative(s) along with technical bids on same date.
- 10.2 The Least Cost Method will be adopted for financial evaluation.

11. Bid / Tender opening procedure:

The bidding / tender opening procedure shall be single **stage two envelope** bidding procedure. The bidder/s shall adopt the bidding procedure in prescribed manner as directed in Punjab Procurement Rules 2014 amended up to date.

At first only technical bids will be evaluated and the bidders who will be found technically responsive by the Procurement Committee will be invited for opening of their sealed financial bid.

- 11.1 The technical proposal shall be evaluated in a manner prescribed in **Annex-A and Annex-B**, along with other terms and conditions mentioned in this document .Any proposal may be rejected which does not conform to the specified requirements / specifications;
- 11.2 During the technical evaluation no amendments in the technical proposal shall be permitted;
- 11.3 The financial proposals of only technically responsive bidder/s shall be opened on the date and time as communicated by the Procurement Committee.
- 11.4 After opening of bids, Technical & Financial bids will be evaluated by the Procurement Committee and final results will be announced in the form of Bid Evaluation Report.

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12. One person one bid:

In any procurement, one person may submit one bid and if one person submits more than one bid, the procuring agency shall reject all such bids.

13. Joint Venture / Consortium

Joint venture / consortium are not eligible for this tender.

14. Performance Security

- 14.1 The Service Provider must submit the performance security in the shape of Bank Guarantee at the rate of **05%** of the total contract value for the contract period. Performance Security should be provided within **seven (7) working days** of the issuance of relevant work order / Letter of Acceptance. In case the bidder having been notified of the acceptance of the LOA/Contract by the Purchaser, fails or refuses to furnish the Performance Security within stipulated time, the amount of bank guarantee, as required, shall be deducted from the amount payable to the bidder.
- 14.2 In case of extension by the Competent Authority/forum, the bidder shall have to submit Performance guarantee for the extended period of contract at the rate of 05% of the total contract value.
- 14.3 Performance guarantee shall be retained by the PPPPA for a period of **six months that is completion of contract period.**

Note: Bidders must fill-up checklist / tables in **Annexure-A, Annexure-B & Annexure-C** and attach copies of required documents along with tender document.



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TECHNICAL EVALUATION CHECKLIST CRITERIA (PASS/FAIL)

The provision of this check list is essential pre-requisite along with submission of technical bid. The Firm must fill, sign and stamp this check list and accordingly. Please attach relevant

Sr. No.	Item Name	Yes/No	Page #								
1.	<p>Bid security for the security services will be 05% of the estimated price in shape of Pay Order / Bank Draft / CDR from a scheduled bank attached with Financial Bid in original.</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Description</th> <th>Estimated Cost of Procurement</th> <th>Bid Security (5%)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Provision of Internet Services for a period of six (06) months</td> <td>600,000/-</td> <td>30,000/-</td> </tr> </tbody> </table>	Sr. No.	Description	Estimated Cost of Procurement	Bid Security (5%)	1.	Provision of Internet Services for a period of six (06) months	600,000/-	30,000/-		
Sr. No.	Description	Estimated Cost of Procurement	Bid Security (5%)								
1.	Provision of Internet Services for a period of six (06) months	600,000/-	30,000/-								
2.	Copy of valid Income Tax Registration & valid National Tax Number certificate										
3.	Copy of valid PRA registration certificate and copy of Sales Tax Registration No.										
4.	Technical proposal/specifications/annexure filled as per tender documents duly signed & stamped by the bidder.										
5.	Acceptance of all terms & conditions of tender document duly signed and stamped by the firm/company.										
6.	Affidavit on judicial paper of Rs. 100/- regarding non- involvement in any arbitration/litigation with any government agency/department stating that the firm/company is not blacklisted .										
7.	Firms/companies must have at least Two (02) years of verifiable experience of provision of Internet Services to Multinational Firms/Government Agencies (
8.	Securities & Exchange Commission of Pakistan (SECP) registration certificate (in case of firms & Companies).										
9.	Copies of awarded work/service orders (at least 10) along with their address and contact numbers.										
10.	Valid and updated license issued by the Pakistan Telecommunication Authority Pakistan. Those internet service provider whose license has not been renewed shall not be considered and straight away disqualified from technical evaluation process. [MENDATORY]										

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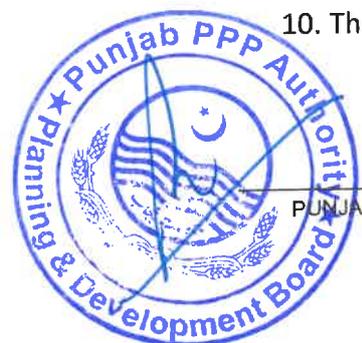
Technical Requirements

Sr. No	Location	Media	Bandwidth	Contract Period
1.	PUNJAB PUBLIC PRIVATE PARTNERSHIP AUTHORITY, 20-A Shadman Colony, Jail Road, Lahore	Optical Fiber Cable	10 Mbps Committed Information Rate (CIR) / Dedicated connection for Official Zoom/ Virtual Meetings	Six (06) months may be extended on satisfactory performance and requirement
2.		Optical Fiber Cable	Two (02) Connections of 50 Mbps shared access point coverage for 10,000 sqft area with 300 live internet users/devices at a time.	

Relevant Technical Terms and Conditions

1. Minimum SLA level uptime should be 99%.
2. Vendor Should be a Major Bandwidth Distributor (*having own Fiber Optic Cable*)
3. To keep the internet connectivity up to its maximum extent and running, Service Lease Agreement (SLA) uptime should be 99%
4. A major system failure fixture shall not be more than one day. The Internet Service Provider shall fix the issue within the allocated time.
5. At least one (01) out of two (02) 50 Mbps shared access points shall be up all the time and must act as dedicated connection.
6. In case of internet provision failure, a live internet back up connection must be provided by the Internet Service Provider/Successful Bidder.
7. Successful Bidder/Internet Service Provider will conduct thorough survey of the site for the installation of internet connectivity. After completing this exercise & information gathering, the firm/bidder will submit a report including Fiber layout plan, resources deployment, tasks detail with timeline to complete the project.
8. The successful bidder will be responsible for deputing qualified personnel for installation, configuration (all aspects) and testing of the said project/internet services.
9. The equipment/hardware supplied by the supplier shall be brand new and complete in all respect (if any).
10. The successful bidder shall provide alternative of the same capacity equipment in

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permanent fault in the equipment, the same equipment shall be replaced by a brand-new equipment of same model / advance model of the same /advance model of the same capacity/higher capacity not less than the capacity of the already supplied unit.

11. All civil works like installation, excavation , digging (soft and hard), curing, tunneling (ethernet net wiring, CAT-6), configuration and testing of the Fiber Optic Cable inside and outside the premises of Punjab PPP Authority Office shall be the responsibility of Internet Service Provider/Successful Bidder.
12. The services provided by the successful bidder must support all kind of error free network traffic including voice, data and video streaming etc.
13. **All installation and related network equipments (whole Punjab PPP Authority office coverage including but not limited to wires, routers etc) complete in all respect shall be provided by successful bidder.**
14. The Information Technology Specialist Punjab PPP Authority, shall be the primary focal personal to interact and liaison with Internet Service Provider for network operations and maintenance. In case of absence of Information Technology Specialist Punjab PPP Authority, the Deputy Director General (Administration), Punjab PPP Authority shall be the secondary focal person.
15. A Service Level Agreement (SLA) shall be signed between the Successful Bidder and the Punjab PPP Authority. The Director General (Funds Management and Administration), Punjab PPP Authority shall be the focal person to sign the SLA . The SLA should contain all terms and conditions as mentioned in this tender document along with other terms and conditions mutually agreed on a judicial stamp paper of nomination value as mentioned in law. The cost of e-stamp paper shall be borne by the Successful Bidder.
16. Any type of legal litigation/obstruction shall be the sole responsibility of Successful Bidder. Punjab PPP Authority shall not be a party to it in any terms (financial and legal).

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BIDDER INFORMATION

Name of Firm/Company:
Complete Postal Address:
Phone:
Contact Person:
Designation:
Cell Number:
E-Mail:
Fax Number:
National Tax Number:
GST Number:



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**Punjab Public Private Partnership Authority
P&D Board, Government of the Punjab**



**TENDER DOCUMENT
FOR
PROCUREMENT OF IT EQUIPMENT
(Financial Bid)**

Tender # PPP/2020-21/02

The Sealed Financial bids of **only technically responsive** bidder/s will be opened on the date and time that will be communicated in due course of time. Sealed Financial Bids of technically non-responsive bidders will be returned un-opened after completion of necessary codal formalities.

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Phone # 042-99208428

FINANCIAL BID PROFORMA

QUOTE RATES ON ONLY THIS PRESCRIBED PROFORMA OTHERWISE BID WILL BE REJECTED

Sr. No	Location	Media	Bandwidth	Monthly Service Charges including all type of taxes and one time installation charges
1.	PUNJAB PUBLIC PRIVATE PARTNERSHIP AUTHORITY, 20-A Shadman Colony, Jail Road, Lahore	Optical Fiber Cable	10 Mbps Committed Information Rate (CIR) / Dedicated connection for Official Zoom/ Virtual Meetings	
2,		Optical Fiber Cable	Two (02) Connections of 50 Mbps shared access point coverage for 10,000 sqft area with 300 live internet users/devices at a time.	
<u>TOTAL MONTHLY CHARGES INCLUDING ALL APPLICABLE TAXES AGAINST PROVISION OF INTERNET SERVICES IN PAKISTANI RUPEES</u>				

- i. Financial bids should be all inclusive of installation, taxes etc.
- ii. All one time installation charges (if any) shall be inclusive of the bid price quoted. No separate charges shall be given by the Punjab PPP Authority in this regard.
- iii. Lowest financial bid will be considered of technically responsive bidder.
- iv. Bidder shall fill this proforma, otherwise their bid will be **straight away disqualified.**
- v. Financial bid will be **non-responsive** if:
 - a. Offer is ambiguous and fabricated
 - b. Offer not according to the terms and conditions prescribed in tender document.
 - c. Quoted priced is other than Pakistan Rupees.

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